

**National Convention for Senior High Court Justices: Strengthening Fiscal and Administrative Protocols in High Courts [P-1399]
13th & 14th April, 2024**

Tentative Programme Schedule

DAY-1: 13.04.2024 SATURDAY	
09:30 AM -11:00 AM	<p><u>SESSION 1</u> Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> • Effective Registry Management and Inspections: Role of Chief Justice in placement of efficient Judicial Officers • Training of secretarial staff: Technical and Non-Technical • Management of Full Court Meetings: Preparing the Agenda and Arriving at Consensus • Horizontal and Vertical Relation Management: Supreme Court and other High Courts <p style="text-align: center;"><u>Panel</u> Justice Aniruddha Bose Justice S. Talapatra</p> <p style="text-align: center;">Chair: Justice Indira Banerjee</p>
Tea Break: 11:00 AM – 11:30 AM	
11:30 AM - 1:00 PM	<p><u>SESSION 2</u> Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> • Time Management: Balancing Judicial and Administrative functions • Maintaining Docket of Reserved Judgments. • ICT as an Enabler for Process re-engineering in the High Court. • Collaboration with other Branches - Union and State Executive: Infrastructure, Budget, and Law & Order <p style="text-align: center;"><u>Panel</u> Justice Akil Kureshi Justice S. Talapatra</p> <p style="text-align: center;">Chair: Justice Indira Banerjee</p>
Lunch Break: 1:00 PM - 02:00 PM	
2:00 PM – 3:30 PM	<p><u>SESSION 3</u> Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> • Chief Justice the <i>Master of Roster</i>: Judicial & Administrative Considerations in Preparation of Rosters • Constitution of Committees • Portfolio Judges and their Responsibilities • Annual Confidential Report (ACR) • Holding timely selections of judicial officers and their protocols. <p style="text-align: center;"><u>Panel</u> Justice Akil Kureshi Justice Sonia Gokani</p> <p style="text-align: center;">Chair: Justice Aniruddha Bose</p>

Tea: 03:30 PM

DAY-2: 14.04.2024

SUNDAY

10:00 AM -11:30 AM

SESSION 4

Budget Preparation & Fiscal Management

Proposed scope of discussion:

- Centrally Sponsored Schemes (CSS): Origin, Practices, Challenges & Opportunities
- Pre-budget Planning: Past Utilization, Current Requirements, Contingency; and Sector-wise Estimates
- Co-opting/Consulting Experts for Fiscal Planning and Budget Preparation
- Effective Budgeting: Synergy between Judiciary and Fiscal Authorities

Panel

Mr. Tarun Bajaj
Dr. Subhash Chandra Pandey

Chair: Justice A. K. Goel

Tea Break: 11:30 AM - 12:00 PM

12:00 PM - 1:30 PM

SESSION 5

Budget Preparation & Fiscal Management

Proposed scope of discussion:

- Designing Action Plan for Utilization of Fiscal Resources
- Effective Utilization of Grants and Other Financial Resources: Monitoring Expenditure
- Quality Control in Expenditure

Panel

Mr. Tarun Bajaj
Dr. Subhash Chandra Pandey

Chair: Justice A. K. Goel

Audit of the Course by Participant Justices : 1:30 PM - 01:40 PM

Lunch Break & Departure

Academic Coordinators: Dr. Amit Mehrotra, Professor (+91-9425601209) and Mr. Rajesh Suman, Assistant Professor (+91 6261013029), NJA

Administrative Assistance

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